



## ***DURHAM SCHOOL OF THE ARTS - PTSA EXECUTIVE BOARD MEETING***



**DATE:** Wednesday, October 14, 2009

**PLACE:** DSA Media Center

**IN ATTENDANCE:** David Hawks; Margaret Cox; Kateri Hoekstra; Jackie Bryant; Trudy Wensell; Burt Watkins

***MEETING CALLED TO ORDER BY: PTSA President - Margaret Cox*** at 05:45 PM.

***Previous Meeting Minutes:*** The minutes for September 09<sup>th</sup>, were presented by Kateri Hoekstra and Mr. Hawks motioned to dispense reading them (said minutes had been sent to the board members by the PTSA Secretary via email prior to the meeting). He also motioned for the minutes approval, Kateri Hoekstra seconded the motions. The minutes were approved by unanimous vote.

### ***Principal Update, Mr. Hawks***

**Enrollment:** No changes mentioned.

Work is progressing on the Carr building, once complete it will impact enrollment by increasing the number of students by 50 per grade level in the high school grades, the sixth and seventh grades will be located there.

Ongoing activities at the school reflect the Arts, ex: band concert on 10/15/09, plays put on by the drama department this past Friday night and also a high school dance at the end of October.

### ***Financial Update - Kateri Hoekstra, Treasurer***

Final PTA budget was approved at the last general meeting; a copy was handed out.

Dues have been submitted to the National PTA office.

On October 09 the fund raising letter was sent out and the funds are trickling in.

Procedures were outlined of how funds are asked for by staff for spring activities, those covered were: an email containing a form for use to request funds is submitted in January, the submission is returned via email, the form submitted to the committee for approval and review. A question of timing and how that funding gets used, and a question about how any Fall activities are funded were raised. Some teachers request fall funding in the January of the preceding school year but most don't.

## **COMMITTEE REPORTS:**

### **MEMBERSHIP**

There are currently 171 PTSA members.

### ***OTHER BUSINESS:***

**Wednesdays AM tutoring:** 29 to 32 kids attend with 30 tutors available. Mrs. Larson the media center director is the one buying snacks out of her personal money, next was discussed how that cost could be shifted to maybe the parents or students that participate or a letter to the school population for help, but no decision was settled on.

**Committees which need help:** only one that could answer was the fund raising committee that Mrs. Hoekstra knew of, they need a person for 1 hour a week to track the incoming fundraise donations.

Idea brought up of combining the school, activities and the PTSA meetings to stimulate non board member participation, also maybe at activities a 5 minute block to the PTSA to talk of PTSA activities.

Talk of creation the Minority Affairs Committee to try to get minority involvement in the PTSA

The next board meeting is scheduled for 11/12/09.

### ***Meeting adjourned by: Margaret Cox***

Meeting Notes were taken by Burt Watkins in place of PTSA Secretary -Cecilia Watkins (absent due to Swine Flu).

Minutes prepared and respectfully submitted by,

**Cecilia Watkins & Burt Watkins**