



DURHAM SCHOOL OF THE ARTS - PTSA EXECUTIVE BOARD MEETING



DATE: Thursday, August 13, 2009

PLACE: DSA Media Center

IN ATTENDANCE: **David Hawks** – Principal; **Lyleen Collins** – Exiting President; **Margaret Cox** – Incoming PTSA President; **Kareri Hoekstra** – Treasure; **Sarah Jane Huber** – Student Rep; **Cecilia Watkins** – Secretary; **Trudy Wensell** – Media center Committee

CALLED TO ORDER BY: President - Margaret Cox at 07:45 PM.

Lyleen Collins distributed the handouts concerning the following items:

- 2009-2010 Filled and Open Positions DSA PTSA Executive Board (See attached copy)
- “Fundraise while you shop!” – Handout needs to be changed in order to include the www search engine – good search.
- DSA PTSA letter for tax deductible donations to be promoted and available during Open House

Principal Update, Mr. Hawks

Raised the issue of State and District budget cuts and the impact those cuts will have on some of the school’s projects. (Ex: Remediation, bigger class sizes, awards, teachers supplies, grounds keeping...)

Financial Update - Kateri Hoekstra, Treasurer

Kateri presented the budget for approval by the Board. The budget already included the \$400.00 paid under line item Special Project Grants. Following presentation and analysis of the budget Cecilia Watkins made a motion for the PTSA to approve the budget included the hand written \$400.00 amount; the motion was seconded by Kateri Hoekstra, and the motion carried unanimously by voice vote.

PTSA will renew insurance policy with AIM.

OPEN HOUSE(S)

- Lyleen will prepare and deliver Welcome Packets ready to hand out to new families as they attend the first part of Open house – Assembly in the Auditorium. Extras will be available in the cafeteria.

- PTSA will set up tables in the cafeteria for Spirit Items, Membership, and Volunteer Sign-Up.
- Lyleen has prepared all materials and made the necessary arrangements for both events.
- Emails will be sending out to remind parents of the Open Houses and to recruit help as well.

Meeting adjourned: Margaret Cox

Respectfully Submitted,

Cecilia Watkins

PTSA Secretary